

Account

- Create your account at tamuzoom.us
- User your **NetID** credentials
- Zoom meetings can host up to **300** participants
- Customize your settings

Basic Settings

- Use Zoom from your desktop computer, iOS or Android devices
- Enable your webcam (built-in or external)
- Choose your audio source: computer microphone, dial-in or ask to call you

Capabilities

- Hold virtual/hybrid classes, review sessions, training, office hours
- Divide meeting/sessions into small breakout rooms
- Conduct live polling during live session
- Share your screen or whiteboard
- Chat with your participants
- Track attendance and attention
- Your participants don't need a TAMU account

Download Zoom Client for Meetings (Desktop application)

Download Zoom Plugin for Outlook

Download Application for your mobile devices

- Apple Store
- Google Play



Test Zoom here: zoom.us/test

Consult tutorials, FAQs and help docs at:



tamuzoom.us
hdc@tamu.edu
support.zoom.us



Start Meeting

New Meeting ▾

It will automatically start a meeting. Invite participants sharing the Meeting ID.



Choose your audio source: computer microphone, dial-in or ask to call you. For a video, use an external webcam or built-in.

Note: if other people is in the same room, mute your microphone.



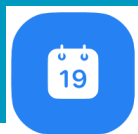
Join

Join Meeting

You can join a meeting from any device.

You can join a meeting from a link sent to you by email or enter the Meeting ID number.

- Enable your audio and video
- Type your name



Schedule

Schedule Meeting

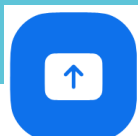
Schedule meetings and send invitations using Outlook or Google Calendar.

Schedule a Meeting

- Customize meeting's name
- Turn on video for host and participants
- Allow participants to use telephone or computer audio
- Select the calendar that will send the invites

Advanced settings:

- Select to record meeting automatically
- Enable participants to join before host



Share screen

Share

Share your screen, a document, a picture, a website, or a whiteboard.